



TITLE: Machinist 2

Department: Manufacturing

Classification: Non-exempt

Reports To: Production Supervisor

Date: June 2015

JOB SUMMARY:

Demonstrate established knowledge and skill in operating machines on new or repetitive jobs in order to machine parts to specification in an efficient and timely manner. This is accomplished by maintaining Symmetry Medical's principles of Safety, Quality, Customer Satisfaction and Innovation.

Harmonized core technical skills:

- CNC
- Basic Math
- Standard measuring
- Blueprint
- Machine setup
- Tooling

Harmonized core education and experience:

- High School diploma or General Education Diploma (GED)
- 2- 3 year of CNC fabricating machining experience

ESSENTIAL FUNCTIONS:

- Understand and use inspection equipment, quality measuring tools, comparator and CMM.
- Load and run CMM machine and interpret data report; request assistance from Process Technician or Engineer for action required.
- Perform routine maintenance as described per daily machine checklist and adhere to PM schedule to maintain optimum performance of machine.
- Perform repeat machine set-ups; and new production set-ups under the direction of Process Technician.
- Change dull tooling, and/or make minor offsets and adjustments as needed for tooling wear under the direction of the Process Technician.
- Mentors the Process Interns who are working in their team.
- Can run three or more machine types.
- Assists process team in safety/quality/schedule/cost goals; while achieving continuous improvement on reducing scrap and rework based on data and facts.
- Additional functions and requirements may be assigned by supervisor/manager as deemed appropriate.



- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to calculate figures and amounts such as percentages, area, circumference and apply concepts of basic algebra and geometry.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Possesses intermediate personal computer skills.

PHYSICAL/ENVIRONMENTAL DEMANDS:

This position has moderate physical activity performing somewhat strenuous daily activities of a primarily product/technical nature.

- The following physical/environmental demands could occur up to two-thirds of the time:
 - Standing; walking; manual dexterity sufficient to reach/handle items and work with fingers.
- Ability to bend and lift, loading and unloading work pieces into the machine or moving from one workstation to another.
- The following physical/environmental demands occur from one-third up to two-thirds of the time:
 - Ability to lift and carry objects up to 25 lbs throughout the shift of work or to other production areas.
 - Ability to perform repetitive work more than 8 hours per day and weekend.
 - Ability to judge depth and distance.
 - Ability to read fine print and distinguish color.
 - Ability to reach machine controls five feet above the floor.
 - Ability to wear proper PPE.
- This position has the following work environment conditions:
 - Works near or with moving mechanical parts up to two-thirds of the working time.
 - Has moderate to loud noise conditions.

INTENT AND FUNCTION OF JOB DESCRIPTIONS:

Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive.

In accordance with Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the organization.

Job descriptions are not intended as and do not create employment contracts. This organization maintains its status as an at-will employer. Employees can be terminated for any reason not prohibited by law.

Employee Signature

Date

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